

**[ NOT TO BE SUBMITTED TO UNIVERSITY ]**  
**[ ENGLISH VERSION FOR REFERENCE ONLY ]**

To

Controller of Examinations  
Punjab Technical University  
Jalandhar

Subject: Issue of Degree Certificate/Provisional Degree Certificate/Migration Certificate

Respected Sir

This is to bring to your notice that Mr ..... S/o  
....., Registration Number is a student of  
..... Institute .....

Details of the marks secured in all semesters is as under :

SEMESTER	SESSION IN WHICH SEM CLEARED	MARKS OBTAINED	MAXIMUM MARKS	REMARKS
1.	MAY/DECEMBER .....			
2.	MAY/DECEMBER .....			
3.	MAY/DECEMBER .....			
4.	MAY/DECEMBER .....			
5.	MAY/DECEMBER .....			
6.	MAY/DECEMBER .....			
7.	MAY/DECEMBER .....			
8.	MAY/DECEMBER .....			

It has been declared that above mentioned details is according to the result gazette declared by the University. If any discrepancy found then Institute will be responsible for the same. Student has NO DUES in college and Institute has NO OBJECTION for issuing Degree Certificate/Provisional Degree Certificate/Migration Certificate.

Signature  
Head of Department

Signature / Stamp  
Principal